



RULES & REGULATIONS

1. The FCCC facilities are available to clubs, organizations, and individuals for receptions, meetings, education programs, and social gatherings.
2. Use of the FCCC facilities may be arranged by completing a contract and security deposit.
3. No group may use the facilities without a duly executed contract. Contract shall not be transferred, assigned, or sublet in whole or in part.
4. The building and grounds adjacent thereto are under general supervision of the FCCC. They shall have the authority to restrict the use of the building or grounds when in their opinion; such use will be detrimental to the general operations of the facilities.
5. The building shall be subject to inspection at any time by the FCCC Director or/and authorized representative of the FCCC Board. The Lessor reserves the right to hire a security guard(s) and include as additional charge if deemed necessary.
6. The Lessee shall be responsible for the following:
 - (A) Necessary supervision over all persons in the building and adjacent grounds.
 - (B) Any items wishing to be saved must be removed after event. FCCC staff shall handle all teardown and cleaning of facility including Trash removal.
7. Lessee shall be liable for all breakage, theft, and other damage or loss to property resulting from the occupancy and use of the building and grounds, other than is normal wear and tear.
8. The building must be vacated by 1:00 am unless Center Director grants permission.
9. Drunkenness, profanity, fighting, or other disorderly conduct is prohibited. Serving of intoxicants to minors is strictly forbidden. In the event special permits are to be obtained, it will be responsibility of the Lessee to make application and obtain for display purposes.
10. The sale or offer for sale of beer, wine, or intoxicating beverages on the premises is strictly forbidden unless a license is granted by the State of Michigan.
11. Set-up and arrangement of tables, chairs, and other facilities provided under this contract shall be the sole responsibility of the center. Layout must be submitted 2 weeks prior to event.
12. The Lessor assumes no responsibility for any material, equipment, foods or beverages transported to the FCCC facilities for the purpose of this contract. The Lessee shall be responsible for such removal upon termination of this agreement.
13. **No throwing of rice, use of glitter, or confetti allowed** in the center or center grounds. Birdseed may be thrown outside only.
14. Music must be terminated at 12:00 a.m.
15. Understanding and agreement pertaining to availability or building, and use of intoxicating beverages must be established prior to entering contract.

I have read the above rules and regulations for the use of the Fenton Community & Cultural Center and agree to comply with it.

X

SIGNATURE OF LESSEE

DATE

Revised 4/09